CATASTROPHE CLAIM REPORTING

Notifications will be sent out by Sedgwick advising when this form should be used. It will be used to report six or less locations with damage at the same facility (site code). The form can be used to report Fine Arts, Equipment Breakdown, Bridge, and Fixed Marine Facilities claims that fall under Property Claims.

When completed email this form to lastorms@sedgwick.com

Click in the first field (Report by Name), then use the tab button to move between fields.

AGENCY INFORMATION AND CLAIM REPORTING DATES							
Reported by Name:	Date of Loss:	Date Reported to Sedgwick:					
Reported by Phone:	Agency Contact Name:	Agency Contact Name:					
Agency Name:	Agency Contact Phone #:	Agency Contact Phone #:					
Agency Address:	Agency Contact Fax #:	Agency Contact Fax #:					
	Agency Contact Email:						

INVOLVED PROPERTY								
ERP Building Name	Building Name Also Known As (if different than ERP Name)	ORM Agency Location Code (4 digits)	ERP Business Entity # (6 digits) aka Site Code	ERP Building Number	Building State ID (SLAB) aka Building Legacy ID	Brief Desciption (e.g. roof damage and interior water damage; Appx 6" of water throughout building, wind damage to roof, contents are damaged, too; wind damage to roof, windows on southside blown out)		